

Survival Guide

<http://www.stantoncollegeprep.org>

Class of 2014



<http://www.stantoncollegeprep.org>
A Community of Learners
Committed to Excellence
Through Continuous
Improvement

STANTON COLLEGE PREPARATORY SCHOOL

GENERAL INFORMATION

Administration

Principal	Nongogoma Majova-Seane
Assistant Principal	Norma Hayward
Assistant Principal	Julie Dupries
Assistant Principal	Sonya Gaiter
Assistant Principal	Paul Davis

Support Staff

Athletic Director	Lisa King
Student Activities Director	Marigene O'Connor
IB Coordinator, Pre IB and IB Students, A-Z	Matt Hemphill
Guidance Counselor for last names A – D	May Ibasco
Guidance Counselor for last names E - K	Penny Studstill
Guidance Counselor for last names L - R	Joe Siegfried
Guidance Chair & Counselor for last names S - Z	Bob Turba

School Information

School Colors	Royal Blue & White
Crest	Rising Phoenix
Mascot	Blue Devil
School Hours	8:20am - 2:40pm
Telephone number	630-6760
Fax number	630-6758
6 Digit Number for PSAT, SAT, ACT, AP	100775
Motto	“A Community of Learners Committed to Academic Excellence”
Address	1149 W 13 th Street, Jacksonville, FL 32209

WELCOME!

The Stanton College Preparatory School Freshman Survival Guide is designed to help students become acquainted with the organization of the school. The teachers and staff are here to help you obtain the best education; however, it is up to you to work diligently and do your best. The Principal, Vice Principal, Assistant Principals, Guidance Counselors, and your teachers are here to assist you if you or your parents have any concerns.

MISSION STATEMENT

The mission of Stanton College Preparatory School is to foster academic excellence through comprehensive curricula, rigorous standards, and challenging assessments. Faculty members guide students to master intellectual, physical and creative skills; to acquire knowledge; and to think critically, creatively, and independently.

Stanton emphasizes teaching cultural understanding and responsible citizenship to its diverse student body so those students may become compassionate, informed participants in local and world affairs.

BELIEFS

Stanton College Preparatory School has a long-standing academic tradition. Teachers, students, parents, and the community have worked together to identify the following beliefs related to the school mission statement:

- All students can learn and learning is the main priority of the school.
- Students' learning needs are the primary focus of all decisions affecting the work of the school.
- Students learn in different ways and should be provided with a variety of opportunities for meaningful applications of what they have learned.
- Students need to demonstrate their understanding of essential knowledge and skills and be actively involved in solving problems and producing quality work.
- Students learn best when they have appropriate opportunities for success and are actively engaged in the learning process.
- Curriculum and instructional practices should incorporate a variety of learning activities to accommodate differences in learning styles.
- Each student is a valued individual with unique physical, social, emotional, and intellectual needs.
- Assessments of student learning should provide students with a variety of opportunities to demonstrate their achievement.
- A student's self-esteem is enhanced by positive relationships and mutual respect among and between students and staff.
- A safe environment promotes student learning.
- Cultural diversity can increase student's understanding and awareness of different people and cultures.
- Challenging expectations increase individual student performance.
- Teachers, administrators, parents, and the community share the responsibility for advancing the school's mission.
- Schools need to function as learning organizations and promote opportunities for all those who have a stake in the success of the school to work together as a community of learners.
- The commitment to continuous improvement is imperative if our school is going to enable students to become confident, self-directed, life-long learners.

STUDENT STATEMENT OF COMMITMENT

I understand that Stanton is a school for the college-bound and that the expectations of the staff and students are for the highest performance in both academics and behavior. I am committed to the attainment of these high standards, as elaborated in the Duval County Code of Student Conduct and the Stanton Student Handbook. I also understand that if I demonstrate insufficient commitment to this level of performance a committee of administrators and faculty members will review my records and a more appropriate placement may be recommended.

NOTES:

PERFORMANCE STANDARDS FOR ACADEMIC MAGNET SCHOOLS

Duval County School Board approved performance standards for academic magnet schools. The standards apply to student articulation from grades 9 to 10 and 10 to 11, and are as follows: **maintain an overall unweighted 2.0 GPA and pass ALL courses.**

The standards shall be used to identify students who are making adequate academic progress for continued enrollment, but shall not supersede the lottery process for initial admission to the schools. (Participation in an academic improvement plan, to include a period of probation for no less than 90 days, shall be required for students at risk of not meeting the performance standards.) The academic improvement plan shall include, but not be limited to the following: peer tutoring, after-school help sessions, weekly progress reports, and other strategies designed to assist the student. An academic review committee (ARC) will be established at each school at the beginning of each school year. This committee will review the progress of all students at the end of each grading period. A conference will be held with each student at risk of not meeting the standards AND his/her parent in order to develop the academic improvement plan. Notification of the conference shall be the responsibility of the principal's designee. Upon the recommendation of the ARC, a student who achieves a grade point average above 2.0 for each of the last two grading periods, but whose overall grade point average for the year is below 2.0, may have the probationary period extended for up to one year.

ACADEMIC INTEGRITY

Personal pride and integrity are essential to Stanton's dedication to academic excellence and are fundamental elements of the Student Statement of Commitment. Cheating, to include plagiarism, will NOT be tolerated. A Stanton student does not give, receive, or use unauthorized assistance on any assignment, nor does he/she tolerate such action by others. Any student with reason to believe that such a violation has occurred or will occur is obligated to report it to a teacher or an administrator.

- ❖ What constitutes cheating? Cheating is defined as:
 - student receives or provides advance information such as questions on a test or other prohibited material;
 - student copies another student's work or answers;
 - student is in possession of test questions or the tests themselves;
 - student uses material from a source not credited (footnoted). This is plagiarism and it includes using web sites and not crediting the source.

- ❖ **Consequences as School Policy**
 - no credit (0) on the assignment.
 - an Integrity Referral written by the teacher, filed in the Guidance office with a copy home and phone or personal conference with parents.
 - any additional class consequences at the discretion of the teacher e.g., rewrite the assignment (for assessment purposes) for no credit, take an alternate form of the assignment, be given alternate, more exhaustive forms of future assignments.

STANTON STUDENT EXPECTATIONS

In addition to the Duval County Student Code of Conduct, expectations for you as a Stanton student include:

- ❖ You are expected to study and be prepared for classes.
- ❖ Cheating will NOT be tolerated. An academic integrity referral will be written and placed in the Student Services/Honor Review Committee Chair's office.
- ❖ You are not to bring disruptive items (CD's, radios, toys, games, skateboards, playing cards, etc.) to school. These items may be confiscated.
- ❖ You may not purchase and consume soft drinks in the gym area during the lunch periods.
- ❖ Food may be eaten on campus only in the cafeteria and courtyard areas during lunch periods.
- ❖ Fighting is prohibited.
- ❖ A cell phone may NOT be used during the school day. Cell phones MUST be kept in your backpack or locker and turned off or they may be confiscated.
- ❖ Students should be in assigned locations and on time for each period of the school day unless properly signed out. Students may not leave the campus without permission.
- ❖ Stanton's equipment, including computers available for use by students, must be used in a manner consistent with laws pertaining to copyright protection. Unauthorized copying in violation of such laws, as well as tampering with computers in any way, will be a matter for disciplinary action.
- ❖ State law prohibits games played for money. No gambling is permitted on school premises.

- ❖ Freedom of expression is a basic right of all. As such, it is to be respected within the school community. Expressions that are obscene, offensive, degrading, or insulting will not be allowed. This shall include the use of expressions or statements, which are offensive to the sensibilities of any racial, religious or ethnic group. Students who fail to exercise care over their choice of language or who downgrade the dignity of others through their use of language will be disciplined.

GENERAL QUESTIONS FROM THE STUDENT SERVICES' OFFICE

- ❖ Where is the Office of Student Services located?
 - Coming in from the front of the school, it is the second door on the right in the main hall.
- ❖ What happens if I am late for a class?
 - You must report to the Attendance Office to receive a tardy slip. Your teacher will not allow you into class without one.
- ❖ How many tardies can I receive before a consequence will be assigned?
 - The first four tardies each quarter are free. Starting with the fifth tardy a contract will be signed. The sixth tardy results in detention and consequences increase with the number of tardies.
- ❖ Do I have to wear my identification badge?
 - You must have your ID badge with you at all times. You might be asked for it.
- ❖ What happens if I do not have my ID badge?
 - A replacement ID will be provided at a \$3 charge or charged to your debt list and you will be assigned after school detention.
- ❖ What do I do if I lose my ID badge?
 - A replacement ID and lanyard can be purchased in the Media Center for a cost of \$5, ID only \$3. The fee can be charged to the debt list if you do not have cash to buy the replacement.
- ❖ What do I do if I arrive late to school?
 - If you arrive before 9:10 a.m., report to the Attendance office to receive a tardy slip. After 9:10 a.m., report to the Office of Student Services to receive an excused or unexcused readmit.
- ❖ What do I do if I have to leave school early for an appointment?
 - You must provide the Office of Student Services with a note from a parent/guardian with a phone number BEFORE the school day starts, so the note can be verified. You must pick up an “early out” slip to present to your teacher for dismissal.
- ❖ What do I do if I am absent?
 - Upon returning to school you must report to the Office of Student Services with a note from a parent/guardian or a doctor's note explaining your absence. You will be given an excused or unexcused readmit, which must be signed by all of your teachers.
- ❖ What constitutes an excused absence?
 - Injury, illness, serious illness or death in the family, religious holiday, doctors appointment, death, court appearance, or field trip.
- ❖ What constitutes an unexcused absence?
 - Discipline, skipping, missed bus, car trouble, overslept, and no note from a parent/guardian stating an excused reason.
- ❖ Can my absences affect my grade in class?
 - Yes! On the 5th absence (excused or unexcused) during a grading period you will receive an “F” in the course unless you pass a mastery exam (9 weeks exam).
- ❖ What is the school policy regarding after school supervision?
 - Students must be picked up by 3:00 p.m. or ride a bus **which leaves at 2:40 p.m.** Students can stay after school only if they are participating in an organized activity. After the activity ALL students must wait for a parent or the activity bus in our “safe room” – room 111. Students are NOT allowed to roam around the building unsupervised after school. Activity buses leave at 6:00 p.m. Mon - Thurs. **There are no activity buses on Friday.**
- ❖ What is the procedure for riding the school buses?
 - Upon leaving school to the bus loading area, be sure to look at the bus board for your bus' location. Buses are listed as they arrive and are in both lanes in front of the school. Remember, this is a courtesy of Stanton College Preparatory School and does not release students from their responsibility to locate their buses.
- ❖ What is the procedure if I become ill at school?
 - Report to the Office of Student Services to call a parent to check you out of school.
- ❖ What do I do if I lose something at school?
 - Check the Office of Student Services for lost and found items. Lost textbooks are usually turned in to the textbook room, so check with a clerk in the main office.
- ❖ What is the dress code at Stanton?
 - The wearing of overly tight, very loose, distracting, extreme, or inappropriate apparel is not permitted.
 - The length of slacks, shorts, and skirts shall be at least mid-thigh (finger-tip length).

- Dress appropriately for school. Shirts or blouses must be worn at all times. No undershirts, tank tops, mesh, or net shirts may be worn alone. The waistband of shorts, slacks, skirts, and similar garments shall not be worn below the hips. If belts, suspenders, and straps are worn, they shall be worn in place and fastened.
- Shirts with writing may be worn provided that the writing is not objectionable. No clothes with suggestive slogans, drawings, or reference to drugs, alcohol, or tobacco products will be permitted.
- Shoes or sandals must be worn at all times.
- Sunglasses and head coverings, including hats, caps, sweatbands, bandannas, and scarves, may not be worn inside the buildings.
- Hairstyles shall be appropriate and consistent with good grooming. Preparatory grooming (such as curlers), hair extending below the eyebrows, and bizarre hairstyles will not be permitted.
- Safety pins, spiked inappropriate chains, spiked jewelry, and excessive chains will not be permitted due to safety considerations.
- Halter tops, tank tops, shoulder-baring tops, backless tops, tops with thin or no straps, tops that show midriffs at any time (while standing, walking, reaching, sitting, etc), or tops that overexpose the body are prohibited.
- ❖ ***These guidelines are meant to enable students to dress casually, but reasonably. As fashion trends change, you will be advised of any revisions in the Dress Code.***
- ❖ What happens if I get caught skipping class?
 - A parent will be called and you will receive detention for the first offense. For repeated offenses, the punishment will increase.
- ❖ What will happen if I get into a fight?
 - Automatic suspension: 3 days for 1st offense, 5 days for the 2nd offense. Refer to *Student Code of Conduct*.
- ❖ If someone else starts a fight and throws the first punch, will we both be suspended?
 - Yes, everyone involved in the fight will be suspended

GENERAL QUESTIONS REGARDING LUNCH

- ❖ How are the lunches set up?
 - There are two lunch sessions during an extended third period. Your lunch session is based on the room location of your 3rd period class.
- ❖ May I eat outside?
 - Yes, students are encouraged to eat at tables located in the courtyards.
- ❖ May I leave campus for lunch?
 - No, Stanton is a closed campus. Students are not permitted to leave for lunch.
- ❖ What is sold for lunch?
 - There are 3 lines in the cafeteria including a hot food line (traditional cafeteria style lunch), a snack line (chips, drinks, cookies), and a deli line (prepackaged sandwiches, chicken wings, nachos, fries, hamburgers, chicken sandwiches, etc). There is also a snack cart with chips, cookies, and drinks outside the cafeteria.
- ❖ Can a parent or a friend bring me food from a fast food restaurant?
 - No, food cannot be delivered to school.

GENERAL QUESTIONS REGARDING LOCKERS

Note: Each student is financially liable for all books received. If a friend loses your book, it is up to you to pay for the book. When students fail to lock their lockers, it is very likely that books will be taken. **You are** responsible for lost books.

Additional Note: All lockers are subject to search without prior notice.

- ❖ What do I do if I can't remember my locker combination?
 - Go to the Office of Student Services
- ❖ What do I do if someone takes my lock?
 - You must purchase a new lock from the Office of Student Services.
- ❖ What if I have told a few friends my locker combination so they can share my locker and now things are missing that I am responsible for?
 - Go to the Office of Student Services and ask them to trade your lock for a new one and then do NOT give out your combination.
- ❖ If I am ill and a parent needs to get books out of my locker how can he get my locker number and combination?
 - The Office of Student Services will give out this information only to a parent/guardian.

GENERAL QUESTIONS

- ❖ Where are the restrooms located?

- Restrooms are located at the end of each hallway in the main building. There are also restrooms in the 500 building, 600 building, and outside the band room in the courtyard.
- ❖ May I use my cell phone at school?
 - NO! If you carry a cell phone for your morning and afternoon commute, you must keep it in your locker during school. You MAY not use a cell phone before, during, or after school. If cell phones are used, they may be confiscated.
- ❖ May I purchase a yearbook?
 - Yes, yearbooks are ordered early in the school year. **Listen for announcements.**
- ❖ Is there a prom? Who can attend?
 - The Junior-Senior prom is a highlight of the school year. Freshman and Sophomores may only attend as a date of a Junior or Senior.
- ❖ Will 9th grade classes be on one hall?
 - No, ninth grade classes are located in all parts of the school.
- ❖ Does an activity bus run in the afternoon?
 - Yes, it leaves at 6:00pm Monday through Thursday.

GENERAL QUESTIONS REGARDING ACADEMICS

- ❖ Are the academic courses hard or just challenging?
 - This will depend on your classes and how prepared you are.
- ❖ How many students are in the average class?
 - Academic classes average 25 students.
- ❖ Am I allowed to bring recorders instead of taking notes?
 - Not unless permission is given to you by the teacher.
- ❖ Will I get a lot of homework?
 - Yes, more than has been expected of you in middle school. The amount of homework will depend on your classes. Every student should spend a minimum of 1 ½ hours each night. If you don't have any assignments, you should review your notes from the day.
- ❖ What is the grading scale?
 - 90 - 100 A
 - 80 - 89 B
 - 70 - 79 C
 - 60 - 69 D
 - 0 - 59 F
- ❖ How long are my classes?
 - You will attend 4 classes a day: A Day 1st, 3rd, and 4th and B Day 5th, 6th and 7th are 90 minutes in length. 2nd period (Skinny) meets every day for 55 minutes.
- ❖ What is the difference between session, & A/B courses?
 - **Session courses meet one-half of the school year and earn 1/2 credit.** Most session courses meet every other day for an 18 week period (90 days). Final course grade will be determined by two report card grades and the final exam grade. Examples include: Health, PE, and Computer Applications. Exception: Session Courses offered during 2nd period meet every day for 18 weeks (90 days) and have the same grade calculation referenced above. See **CAUTIONARY NOTE** below.
 - **A/B courses meet year-long and are made up of two half credit sessions.** These courses meet every other day, 90 days each, over the entire school year, and the two sessions are scheduled together (part 2 follows immediately after part 1), so that a student spends the year (180 days) taking A/B courses. Your final course grade in each session will be determined by two report card grades and the final exam grade. (Examples: English Honors I, English I Pre-IB, Geometry Honors, Algebra II Honors, Biology I Honors, Honors World History, and some electives). See **CAUTIONARY NOTE** below.
- ❖ How is the final grade determined?
 - Grades are determined in the same manner for all courses:
 - RCGPV = Report Card Grade Point Value, A=4, B=3, C=2, D=1, F=0
 - Formula: (RCGPV x 4) + (RCGPV x 4) + Final Exam = Total Points Earned
 - For example:
 - If you earn a "C" on the 1st Report Card, you multiply the RCGPV (C= 2) times 4 = 8
 - If you earn a "D" on the 2nd Report Card, you multiply the RCGPV (D=1) times 4 = 4
 - If you earn a Final Exam of "C", it is worth the RCGPV (C=2).
 - The result of the grade calculation is: (2 x 4) + (1 x 4) + 2 = 14
 - Find 14 on the "Total Points Earned" chart below and you will see that 14points will earn a "C" in the course.

- **Total Points Earned – (Final Grade for the Course). Keep this chart – you will want to refer to it many times throughout the year:**

- 32-36=A 23-31=B 14-22=C 9-13=D 0-8=F

- ❖ **CAUTIONARY NOTE:** It is very important that you are always aware of your academic standing within every course. At times, students experience disappointment in their final grades because they are unaware of how the final grade will be calculated. If for example you earn a “D” on the first report card and a “D” on the second report card, if you fail the final exam, you fail the entire course. Your academic record is just that – **YOUR** academic record, so assume responsibility for it early in your high school career to assure the best possible academic experience at Stanton.
- ❖ When a student fails one half of a full credit high school course and the averaging of the grades obtained in each half would result in a passing grade for a full credit, the State of Florida requires the grades be reaveraged.

NOTE: This procedure only applies to the first attempt of the course. Subsequent retakes of the course fall under the grade forgiveness policy.

For A/B courses (term 1 and term 2) the reaverage is as follows:

When an EOC is required for a course, the EOC and final exam grades are converted to quality points and are averaged together. The *new final exam* will count as 1/9 of the final grade. When there is no EOC the teacher’s final exams are converted to quality points and are averaged together for one new final exam grade which will count 1/9 of the final grade. The final grade will be computed by doubling the quality points for each grading period, adding the quality points for each grading period, adding the quality points for the *newly averaged final exam*, and then dividing the total by 9.

Example Reaveraging/With an EOC:

GP1 GP2 GP3 GP4 (FE1+FE2 + EOC)/3 (*new final exam*) Final Grade/Course Grade

F F C C (82 +76 + 46)/3

0x2 + 0x2 + 2X2 + 2X2 (3 + 2 + 0)/3

0 + 0 + 4 + 4 + 1.66667 = 9.66667/9 = 1.1 (D for each semester)

Example Reaveraging/Without an EOC:

GP1 GP2 GP3 GP4 (FE1+FE2)/2 (*new final exam*) Final Grade/Course Grade

F F C C + (86+ 74)/2 = 3+2/2= 5/2

0x2 + 0x2 + 2X2 + 2X2 2.5

0 + 0 + 4 + 4 + 2.5 = 10.5/9 = 1.16 = 1.2 (D for each semester)

- ❖ What will happen if I make Ds and Fs on my report card?
 - Your counselor will meet with you and your parent/guardian to place you on Academic Probation and to create an Academic Improvement Plan.
- ❖ What happens if I fail a course?
 - Remember that Duval County policy states that **to remain at Stanton ALL courses must be passed and you must have an unweighted GPA of 2.0 or higher.**
- ❖ Will there be summer school next summer if I fail a course?
 - Duval County Public Schools does not offer summer school.
- ❖ Is tutoring available?
 - Yes, each teacher is available for extra help at least one time a week (morning or afternoon). Contact teacher for tutoring schedule. Stanton also provides Geometry and Algebra II tutoring after school certain days. There is also peer tutoring in the morning before school and two days after school. Days and times of organized tutoring will be announced at a later date.
- ❖ What should I do if I do not understand the content covered in class?
 - Stay for tutoring. Do not wait until you are too far behind to get caught up.
- ❖ Why do I have to take Health Opportunities and Physical Education/HOPE this year?
 - The State requires this course for graduation. So all students complete this graduation requirement their freshman year.
- ❖ What is the policy for make-up work?
 - Missed work should be made up for all absences. Students are allowed one day to make up work for every day of school missed. (Example: three days of school were missed - the student has three days to turn in make-up work.)
- ❖ Is full credit given for make-up work?
 - For excused & unexcused absences full credit is earned, if it is turned in on time.
- ❖ I left my homework or an assignment at home that is due today. Does the teacher have to accept it late?
 - NO! Each teacher has his or her own policy regarding this situation. The teacher does not have to accept any work after the due date.

- ❖ Are grades weighted at Stanton?
 - Yes, Honors, IB, and Advanced Placement courses carry weighted credit.
- ❖ Will I get to switch out of classes I do not enjoy?
 - No. You get to set up your own schedule this spring and should get only the courses you need and want to take for next year. Choose carefully! Due to the Class Size Reduction Amendment some balancing of classes could alter your schedule.

GENERAL QUESTIONS FROM THE GUIDANCE OFFICE

- ❖ Is there anyone to talk to if I have a personal problem?
 - Yes, guidance counselors, teachers, and administrators.
- ❖ Where is the Guidance Office located?
 - In the East hallway (back hallway), Room 142
- ❖ How do I get an appointment with my Guidance Counselor?
 - Stop by the Guidance Office before school, after school, or during lunch to make an appointment.
- ❖ Can I just walk-in to the Guidance Office and ask a quick question or if I have an emergency?
 - Yes, you may see your counselor or any counselor for quick questions.
- ❖ Will each report card grade for a course be seen on my transcript?
 - No. Only the final course grade will appear on your high school transcript.
- ❖ What are the promotional requirements for each grade level?
 - 9th to 10th 5 credits including 1 English or 1 math.
 - 10th to 11th 12 credits including 2 English and 2 mathematics and/or science
 - 11th to 12th 18 credits including 3 English and 3 math and/or science, 1.5 GPA or above, and Level 2 or higher on FCAT Science SSS.

The next several pages consist of a newsletter that the guidance office created to help explain to you and your parents that you will start the application process for college on August 23, 2010, your first day here at Stanton.

Please read the following pages very carefully and make an appointment with your guidance counselor if you have any questions.

NOTES:

You have **A**lready **S**tarted **A**pplying to College and Scholarship **P**rograms

A Newsletter for 9th Grade Students
Stanton College Preparatory School

A Publication of the Counseling Department
August 2010



Welcome to Stanton. Your decision to attend Stanton College Prep was the first serious step towards the college admissions process. Stanton students do very well in gaining admission to many different colleges and in earning scholarship dollars (87% of last year's seniors were offered a Bright Futures Scholarship). However, graduating from Stanton does not guarantee that you will be admitted to the college of your choice or be offered any scholarship money.

To be competitive for admission to selective colleges including the state universities of Florida, a number of factors are used. **The most important admissions factor continues to be academic performance in high school relative to the rigor of the courses taken**, followed by standardized admission test scores on the ACT and SAT. Other important factors include life experiences, special talents, and the student's commitment to, and achievement in, extracurricular activities and community service.

In order to be ready to present your strongest credentials to colleges during the fall of your senior year, it is necessary to begin planning and working hard starting in ninth grade. Making good grades in your core academic courses (English, math, science, social studies and foreign language) should be your first priority. At the same time, you will want to get involved in meaningful activities, develop your leadership, and participate in community service.

As you begin the adjustment to high school, thinking ahead to what you need in order to be competitive for colleges and scholarships may seem a bit overwhelming. The total program at Stanton: academics, tutoring and other support services, athletics, clubs and organizations, teachers and counselors are here to guide you through the process.

The Stanton Guidance Department has a program of activities and resources to assist you as you move through the next four years on the path to being successful in getting accepted to your desired college and to be competitive for scholarships. During your freshman year, you will receive a newsletter just for ninth graders called **ASAP** (Already Started Applying to Colleges and Scholarship Programs). Counselors will also conduct classroom presentations in all ninth grade classes during the year. Other very helpful resources include:

1. *The Stantonian* – parent newsletter mailed home every month with a section from guidance. It also appears on the Stanton Web Site – www.stantoncollegeprep.org
2. Guidance Department website: www.cyberguidance.net (see a screen shot in this handout)
3. Florida Department of Education website: www.facts.org (see a screen shot in this handout) (this site allows students to check on admission requirements for state universities and access information on the Bright Futures Scholarship Program, and much more)
4. College Planning Action Plan for Freshman – activities, resources and timeline for ninth grade students and parents (see next page)

COLLEGE PLANNING: ACTION PLAN FOR FRESHMEN AT STANTON

ACTIVITY (To-Do)	RESOURCE (Where to get help)	DATE (when to do it)
Improve study skills		Fall or Spring semester
Strive for a high level of performance in each class	<ul style="list-style-type: none"> • Self • Teachers • Extra help - tutoring • Daily planner • Good attendance 	All year
Develop your interest in extracurricular activities	See the attached list of all school organizations and sponsors	On going
Begin working on 75 hours of community service required for the Florida Academic Scholar award level of the bright futures scholarship	<ul style="list-style-type: none"> • Community service: get the facts (available in guidance or http://cyberguidance.net) • See great ideas in the ASAP Newsletter for 9th&10th • Volunteer Jacksonville 398-7777 	Start: summer after promotion to grade 9. Continue through first semester of grade 12.
Become familiar with college admissions criteria at different types of colleges	ASAP Newsletter for 9 th and 10 th graders www.facts.org – follow links to college admissions http://cyberguidance.net	Grades 9-11
Take the PSAT	October every year.	Grades 9-11
Begin discussing college with your parents (include financial planning)	Attend the National College Fair in Jacksonville	The College Fair is a Saturday, in October every year @ the Prime Osborn Center (9:00-1:00). This year it will be held 10/16/2010.
Become familiar with college resources in guidance office, media center& internet	<ul style="list-style-type: none"> • Guidance office and media center staff • Home or school computers 	On going
Improve reading comprehension	Read more	Daily
Develop college prep awareness	Guidance presentations in classroom Visit http://cyberguidance.net	As scheduled

Bob Turba's Cyber Guidance Office

Students and Parents - Main Page

Welcome to **CYBER GUIDANCE**, a virtual high school guidance office created by Bob Turba, Chairman of Guidance Services at [Stanton College Preparatory School](#) located in [Duval County](#), Jacksonville, Florida. By clicking on any of the navigation buttons in the frame to the right, or on the underlined links on this page, you can obtain information that will help you to plan your future. Use your web browser's "BACK" button or the navigation buttons to return to the previous page (Last updated July 2004).

Parents:

A new resource is available with tips on helping your student with homework and other academic matters. Visit <http://www.educationcentral.org/fdlg> and click on the Parent Services link.

Seniors

[Transcript Request](#)
[Click here to request a copy of your transcript](#)

[Scholarship Application Request](#)
Seniors, [click here to request scholarship applications](#) that have been advertised in [Pathways The Newsletter](#).

Stanton Class Profile

View the [profile](#) (Adobe Acrobat file) of Stanton's students, their statistics as well as [where they are going to college](#).

Stanton EGroups

[Click here to join a Stanton EGroup](#) to receive scholarship and special program information via email.

In Cyberguidance

New

[FL Financial Aid Application Help](#)
[PTSA Presentation October 2004](#)
[Scams - Financial Aid Scams](#)
[Duval County Scholarship Book](#)
[Minority Scholarship Opportunities](#)
[College Web Site Links](#)

Main Pages

[Students and Parents](#)
[Home](#)
[Professional Resources](#)

FORMS that you need

[Transcript Request Form](#)
[Scholarship Application Request Form](#)
[Junior Interview Request Form](#)
[EGroup Sign-Up](#)
[Florida Universities GPA calculation sheet](#)
[Activities and Experiences work sheet](#)
[More on Essays for Florida Universities](#)

College Info

[College Main Page](#)
[Planning Calendar](#)
[Evaluate Yourself](#)
[Types of College Decisions](#)
[Write winning essays](#)
[More on Essays for Florida Universities](#)
[The College Interview](#)

Paying For College

[Main Financial Aid Page](#)
[Scholarships](#)
[Bill Spier's Financial Aid Presentation](#)
[Financial Need Comparison Chart](#)
[Web site to Calculate Need](#)
[Calculate your EFC - Expected Family Contribution](#)
[Bob's Scholarship Files](#)
[Bright Futures Scholarship Program](#)
[FAA Help Page 2004-2005](#)
[Bright Futures Scholarship Web Site](#)
[GPA calculation sheet](#)
[Verification of Community Service](#)
[75 hour Plan worksheet](#)
[Examples of Community Service Plans](#)

News

[News Main Page](#)
[NEW 9th News](#)

9th-12th Grade Information

[College Information](#): get information for all colleges, search for colleges, get lists based on your choices, go directly to the colleges' home pages, find the right college for YOU!
[Scholarship and Financial Aid Information](#): search for scholarships and loans, estimate your financial contribution, calculate your need, research the best loans, find the best way to finance your education.
[Career Information](#): do a career survey, view job descriptions, look for fast growing occupations, find a job, plan your future employment.
[Homework and Tutorial Sites](#): get some answers for those problems that are troubling you. Sites for study skills and time management are included here.
[News and Newsletters](#) : *Pathways, The Newsletter* is distributed to Stanton seniors monthly. Scholarship and other pertinent information is contained in these newsletters. You can view all of the newsletters that Stanton's seniors and Juniors have received this year. Also, view Parent Night Presentations and special programs such as summer enrichment programs.

Contacts

Suggestions? Please email [bob](#)
Would you like your URL included in Cyberguidance? Email [bob](#)
Would you like a web site like this one? Email [bob](#) for specifics
Did you find a broken link? Please email [bob](#)

Florida Academic Counseling and Tracking for Students



Florida's official online student advising system

LOGOUT INFO FEEDBACK TOUR

Choose A Link

- Career Planning
- High School Planning
- College/Vo-Tech Planning
- Financial Aid
- Admissions
- Transfer Services
- College Advising Tools
- College Transcripts & Grades
- Fees & Payments
- Records & Registration
- Distance Learning
- Library Services
- Advising Manuals
- Other Links & Resources
- Site Tour
- Site Map

reak is here and it's a great time to reflect on career and educational paths. Use

Welcome! FACTS.org is Florida's official online student advising system! High school students, college students, parents, and even counselors can use the services provided on this website to help plan and track educational progress in Florida! FACTS.org is provided free by the Florida Department of Education to help students make informed choices about their education.

With FACTS.org, you can:

- Determine career objectives
- Evaluate high school progress
- See high school course summary and grades
- Learn about higher ed opportunities in Florida
- Apply to college online
- Choose the right major
- Access college transcripts and grades
- Track progress towards college graduation



We continually strive to improve the quality of this web site. Your input is invaluable to us. Please take a moment to complete this brief survey.

Take the Survey

High School Students...

Evaluate your transcripts and find out where you stand for graduation, Bright Future scholarships, and college admissions. Oh yeah, it's **FREE!!!**

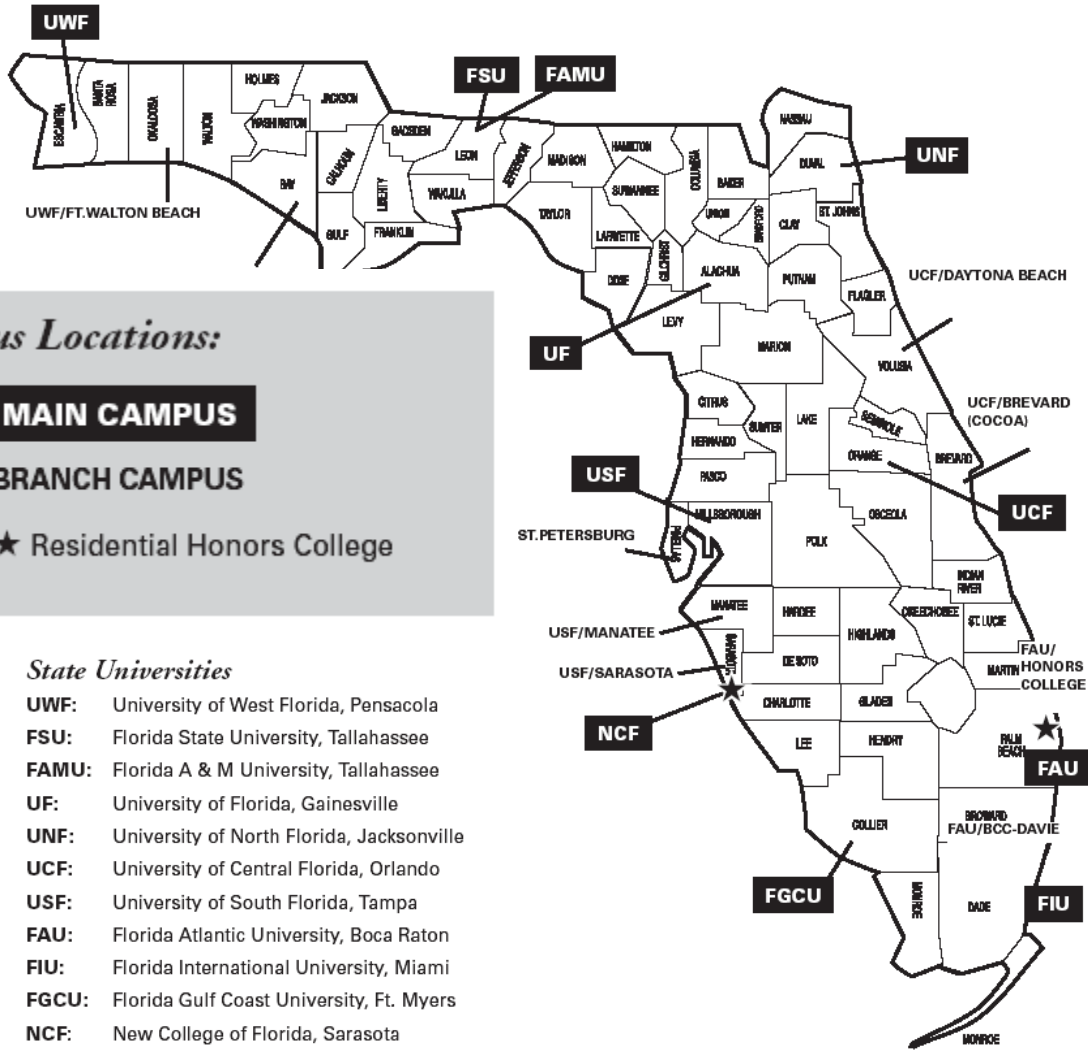
High School Academic Evaluations

Helpful Tip...

This symbol means you are about to leave the FACTS.org website. The new site being referenced will be displayed in a new browser window.



State University System of Florida



Campus Locations:

MAIN CAMPUS

BRANCH CAMPUS

★ Residential Honors College

State Universities

- UWF:** University of West Florida, Pensacola
- FSU:** Florida State University, Tallahassee
- FAMU:** Florida A & M University, Tallahassee
- UF:** University of Florida, Gainesville
- UNF:** University of North Florida, Jacksonville
- UCF:** University of Central Florida, Orlando
- USF:** University of South Florida, Tampa
- FAU:** Florida Atlantic University, Boca Raton
- FIU:** Florida International University, Miami
- FGCU:** Florida Gulf Coast University, Ft. Myers
- NCF:** New College of Florida, Sarasota

Contact List for State Universities

Institution Name	Address	Url	Main Phone	Admissions Number
Florida Agriculture & Mechanical University	Tallahassee, FL 32307	www.famu.edu	(850) 599-3000	(850) 599-3796
Florida Atlantic University	777 Glades Rd Boca Raton, FL 33431	www.fau.edu	(561) 267-3000	Toll Free (800) 299-4FAU or (561) 297-3040
Florida Gulf Coast University	10501 S. FGCU Blvd Ft. Myers, FL 33965	www.fgcu.edu	Toll Free (800) 590-3428 or (239) 590-1000	(239) 590-7878
Florida International University	11200 SW 8th St Miami, FL 33199	www.fiu.edu	(305) 348-2000	(305) 348-2363
Florida State University	Tallahassee, FL 32306	www.fsu.edu	(850) 644-2525	(850) 644-6200
New College of Florida	5700 N Tamiami Trl Sarasota, FL 34243	www.ncf.edu	(941) 359-4269	(941) 359-4269
University of Central Florida	4000 Central Florida Blvd Orlando, FL 32816	www.ucf.edu	(407) 823-2000	(407) 823-3000
University of Florida	201 Criser Hall Gainesville, FL 32611	www.ufl.edu	(352) 392-3681	(352) 392-1374
University of North Florida	4567 S. St. Johns Bluff Rd Jacksonville, FL 32224	www.unf.edu	(904) 620-1000	904) 620-2624
University of South Florida	4202 E. Fowler Ave Tampa, FL 33620	www.usf.edu	(813) 974-2011	Toll Free (877) USF-BULL or (813) 974-3350
University of West Florida	11000 University Pkwy Pensacola, FL 32514	www.uwf.edu	(850) 474-2000	Toll Free (800) 263-1074 or (850) 474-2230

The complete form is available online at the Stanton website. You should start keeping track of this information for college applications and scholarships.

Activities And Experiences

Name _____ Graduation Year **2012**
 Last First
 College Major _____ Career Choice _____

School Activities

List all activities in which you have participated during high school. Include student and class governments, publications, music, plays, debates, forensic activities, clubs, sports, and special awards and activities.

Activity	Grade				Accomplishments
	9	10	11	12	

Leadership Positions

List all elected or appointed positions held in school, community, or work activities. Only those positions in which you were directly responsible for directing or motivating others should be included. For example: elected student body, class, or club officer; committee chairperson; team captain; newspaper editor; work area manager, or community leader.

Leadership Position	Grade				Activity or Organization
	9	10	11	12	

Community Involvement/Service Opportunities

List community activities in which you have participated and the major accomplishments in each. These should be any activities outside of school in which you participated for the betterment of your community. For example: church groups, clubs sponsored outside the school, Boy or Girl Scouts, volunteer groups, or community art endeavors. **USE THE SPACE UNDER THE APPROPRIATE GRADE TO ENTER THE NUMBER OF HOURS YOU'VE PERFORMED THE SERVICE.** For certain colleges, the University of Florida for example, you will be asked to break these hours down into how many per week. So, it would be to your benefit to start keeping detailed records NOW.

Community Involvement/Service	Grade/HOURS				Major Accomplishments
	9	10	11	12	

Other sections on the form include **Work Experience; Academic Awards, Honors and Special Interests;** and **Interests, talents, hobbies and experiences not mentioned elsewhere.**

You will submit this electronically to your counselor in the Spring of your Junior Year in preparation for your junior interview which covers your college options and the college going process.

Solving The Grade Point Average (GPA) Puzzle

All courses should be computed as .5 credit when calculating GPA's. Courses for 1.0 credit taken prior to 2006-2007 should be divided into two .5 credits with the same final grade (i.e. Eng I Hon - B 1.0 = Eng I Hon - B .5
Eng I Hon - B .5

State GPA (unweighted, on transcript)

Unweighted grade point average computed using marks earned in courses taken. If a course has been repeated with a grade of C or higher, only the highest grade is used. Point values for grades are: A=2, B=1.5, C=1, D=.5, F=0. A minimum 2.0 GPA is required for graduation. **This is the gpa that appears on a student's report card at the end of each semester. It is cumulative using all grades earned to date.**

District GPA (weighted, used for ranking, on transcript)

A Weighted grade point average computed using marks earned in all courses taken. All grades are used even if a course has been repeated. An additional .5 is awarded for all advanced, honors, AP (Advanced Placement) and IB (International Baccalaureate) courses. Point values for grades in these courses are: A=2.5, B=2, C=1.5, D=1, F=0. Standard courses use; A=2, B=1.5, C=1, D=.5, F=0. This GPA is calculated at the end of each year and is used to determine a student's class rank.

Recalculated GPA For College Admission

Grade point average **computed by the college** using only academic courses (English, math, science, social studies and foreign language). It is usually a weighted GPA but additional point values for honors, AP, or IB courses can vary. **Colleges in the State University System (SUS) give .25 points for honors courses and .5 points for AP and IB courses with a grade of "C".** Other colleges may give .5 points for honors, AP, and IB. The recalculated GPA is also referred to as the ACADEMIC GPA. Most four year colleges use the recalculated GPA for admissions, eligibility for honors programs and scholarship criteria.

Bright Futures GPA

Weighted grade point average using final grades earned in 15 required core academic credits: 4 English, 3 math, 3 science, 3 social studies and 2 foreign language. The additional weight is a .25 for state designated honors, AP or IB courses. Example: .5 credit English II Honors, final grade of "B" = 1.5 + .25 additional weight = 1.75. A minimum 3.0 GPA is required for the scholarship program. For more detailed information, see Bright Futures in <http://cyberguidance.net>

BRIGHT FUTURES SCHOLARSHIP PROGRAM FOR 2011 GRADUATES

Requirements	<i>I. Florida Academic Scholars Award</i>	<i>II. Florida Medallion (Merit) Scholars Award</i>
Award Level	Awards a flat cost per credit hour – For Legislative Changes see: http://www.floridastudentfinancialaid.org/SSFAD/bf For award amounts see: http://www.floridastudentfinancialaid.org/SSFAD/bf/awardamt.htm	Awards a flat cost per credit hour – For Legislative changes see: http://www.floridastudentfinancialaid.org/SSFAD/bf For amounts see: http://www.floridastudentfinancialaid.org/SSFAD/bf/awardamt.htm
Grade Point Average (GPA)	3.5 weighted GPA based on the Statewide Scholarship Weighting System. (.25 weight) for all half credits designated as honors, pre-IB, IB, AP, or dual enrollment using the 15 credits listed below	3.0 weighted GPA based on the Statewide Scholarship Weighting System. (.25 weight) for all half credits designated as honors, pre-IB, IB, AP, or dual enrollment using the 15 credits listed below
Required Credits	4 English (3 with substantial writing) 3 Mathematics (Algebra 1 and above) 3 Natural Science (2 with substantial lab) 3 Social Science 2 Foreign Language (in the same language) _____ 15 credits	Same required credits as Florida Academic Scholars Award
Community Service	75 hours	No requirements
Test Scores	1270 SAT (Critical Reading and Math) or 28 ACT (excluding the writing) Test scores through June of the graduation year may be used. 2013/2014 Graduates 1290 SAT or 29 ACT is required.	970 SAT (Critical Reading and Math) or 20 ACT (excluding the writing) Test scores through June of the graduation year may be used. 2013/2014 Graduates SAT 1050 or 23 ACT is required.
Other Ways to Qualify (for the 100% award amount, all methods require 75 hours of community service)	<ul style="list-style-type: none"> ◆ National Merit, Achievement, or Hispanic Scholars and Finalists ◆ IB Diploma Recipient ◆ Students who have completed the IB Curriculum with a 1270 SAT (Critical Reading and Math) or 28 ACT composite excluding the writing 	<ul style="list-style-type: none"> ◆ Students who have completed the IB Curriculum with a 970 SAT (Critical Reading and Math) or 20 ACT composite excluding the writing

GPA FORMULA FOR **WEIGHTED GPA**: (.25 additional weight) given core academic courses designated as honors, pre-IB, IB/AP, or dual enrollment. Example: "A" in half-credit course eligible for additional weight: (2 + .25 weight) = 2.25 quality points

- **When do students apply for Bright Futures?** After December 1st of their senior year but before graduation.
- **How do students apply?** By completing the FLORIDA FINANCIAL AID APPLICATION (FFAA) available online at www.FloridaStudentFinancialAid.org
- **When will students know if they qualify?** Seniors are evaluated at the end of their seventh semester of high school. Seniors who meet ALL the eligibility criteria for either the Academic Scholars Award or the Medallion Scholars Award at the time of the seventh semester evaluation will receive an award letter in the spring prior to graduation. After graduation, all seniors will be reevaluated for eligibility, including grades, test scores and community service completed during the final semester, to determine if they are now eligible for an award for which they were not previously eligible. Students must have submitted their community service hours by the graduation date; however they may use the June testing of the SAT/ACT.
- **How can students determine their eligibility for a Bright Futures Scholarship?** Evaluations are available online on the FACTS website www.facts.org This web access allows public high school students to review their academic progress toward meeting Florida Bright Futures Scholarship Program initial eligibility requirements. In addition students may view their progress toward meeting State University System course requirements for admission. Evaluations will be based on current program requirements and transcripts received from a student's school district.
- For more information on the Bright Futures Scholarship Program, **Check out the Bright Futures website—**
<http://www.floridastudentfinancialaid.org/ssfad/factsheets/BF.htm>

2010-11 Award Amounts

	Semester Hour Award	Quarter Hour Award	Clock Hour Award
Florida Academic Scholars (FAS)			
4 Year	\$ 125.00	\$ 83.33	
2 Year	\$ 77.00	\$ 51.33	\$ 2.57
Florida Colleges Baccalaureate Programs (Public Community Colleges Only)	\$ 86.00		
Career/Technical Centers	\$ 63.00	\$ 42.00	\$ 2.10
Florida Medallion Scholars (FMS)			
4 Year	\$ 94.00	\$ 62.67	
2 Year	\$ 58.00	\$ 38.67	\$ 1.93
Florida Colleges Associate Degree Programs (Public Community Colleges Only)	\$ 77.00		
Florida Colleges Baccalaureate Programs (Public Community Colleges Only)	\$ 64.00		
Career/Technical Centers	\$ 47.00	\$ 31.33	\$ 1.57
Sample rate per credit hour: UF \$168.15, UCF \$167.35, FSU \$173.26, UNF \$163.62			

Below, you'll find the type of essay question as well as questions about your activities during high school that appear on most college applications. These happen to be from the University of Florida's application, but the ideas represented are very common.

Freshman Essay

Your essay is a very important part of your application. What you provide helps the university know you as an individual -- independent of grades, test scores and other objective data.

Please submit a 400-500 word essay. You can compose the essay in a word processor and then paste it into the text box or you can type directly in the text box. When you are finished save your work.

You should keep your formatting as simple as possible and avoid using any special formatting; attributes such as bold, italics, underlining and quotation marks can be lost when placed into the textbox.

Essay Topic	In the space provided, please write a concise narrative in which you describe a meaningful event, experience or accomplishment in your life and how it will affect your college experience or your contribution to the UF campus community. You may want to reflect on your ideas about student responsibility, academic integrity, campus citizenship or a call to service.
Essay Response	

3. List any programs or activities that helped you prepare for higher education, such as University Outreach, Talent Search, Upward Bound, etc.

4. Extracurricular activities. List the organization(s) that are most important to you and in which you have made your highest achievements. Include your position, a description of the activity and the number of hours you contributed each week.

5. Community service. List the activity, your role and the number of hours you volunteered each week.

6. Honors, awards and recognitions. List each and describe the level and the number of years of your involvement.

7. Employment. List and describe each job you've had, including dates of employment, job titles and hours worked each week.

1. Do you have to work to supplement your family income?

2. Do family obligations limit your participation in extracurricular activities? If so, please describe:

8. Any other information for the Admission Committee to consider when your application is reviewed?